

Max City Council met on Wednesday, February 05, 2025 at 7:00 pm. Mayor Zabka, and council members; Swanson, Fritel, and Westman present. Adams absent. A visitor, Karen Olson, from Ferguson Waterworks was in attendance.

Mayor Zabka called meeting to order.

Swanson moved to approve and dispense with reading minutes from January, 2025. Westman second. Vote all aye. m/c/a.

Karen Olson, from Ferguson Waterworks, presented a demonstration for an auto read meter system. Council discussion was held on the efficiency benefits of transitioning to a new system. Further discussion is needed, after the Annual Financial Review, to analyze the best funding option. Tabled.

The Court Report was presented, and parking citations are up for the first time, in months.

Nathan Amick of Ackerman-Estvold said a hold has been placed on federal funding for water line replacements. He will keep us updated.

Maintenance presented electrical bids for the Sewer Lift Station. Council consensus is to have maintenance contact ND Sewage and Lift Station Service Company for more coordinating details of the project, before approval. Tabled. Maintenance requested some plastic bins to store the emergency blankets, and gaskets to repair the Senior Center bathroom toilet. Swanson motioned to approve the purchases. Fritel second. Vote all aye. m/c/a.

Discussion was held on the bathroom vanity and service window project. Two contractors have come to assess the projects, no bids have been submitted yet. Tabled.

Auditor informed council that the Food Pantry has an official board. Janis Sloka is the Volunteer Pantry Coordinator, Susan Plesuk-Secretary, Roger Westman-Treasurer, Robin Hennings and Brett Henne-Purchase Coordinators, and other members consist of Robbin Plesuk and Bob Hennings. Discussed were the distribution methods, and hours of operations requests. Decisions tabled until next meeting.

Council discussed whether it is best to pay off the Loader or lease a new one. Mayor Zabka asked the auditor to contact Butler about options. Tabled.

A request has been made by the Community Club to put a reserve hold, for free use of the Civic Hall for the dates of June 26, 27, and 28 of 2026, for the upcoming All School Reunion. Swanson motioned to approve. Westman second. Vote all aye. m/c/a. The auditor will document those dates in the Outlook calendar, and ensure they are placed on the 2026 official scheduling calendar.

Bills to pay in February were presented. Westman motioned to approve paying the bills. Swanson second. Vote all aye. m/c/a. Financial Reports for January, 2025 were presented. Fritel motioned to approve the financial reports. Swanson second. Vote all aye. m/c/a.

# **BILLS TO PAY-FEBRUARY 2025**

<b>ENTITY</b>	<b>Electric Utilities</b>	<b>AMOUNT</b>
Bank of North Dakota	Water Tower Bond Interest & Adm Fees	1,912.50
Blue Cross Blue Shield of ND	Medical Insurance (Employer Portion)	1,000.00
Butler Cat	Loader Service, skid plates & parts	2,211.04
Circle Sanitation	Garbage Service Contract	4,244.00
EFTPS	Payroll 941 Liabilities-Paid online (Employer Portion) Jan 2025	659.32
Fireside Office Equipment	2 black, one each of color printer ink	446.18
First District Health	Water Testing	30.00
Max Farm Services	Fuel Costs	473.94
McLean County Sherriff's Dept.	Police Protection	2,739.23
MDU	Natural Gas Utilities	615.12
Microsoft Office	Cloud Storage	2.14
Municipal Judge	Monthly Pay	178.00
NorDak North Publications	Publishing	142.04
NPRWD	Purchased Water	4,788.55
One Call	Utility Locates	4.50
Ottetail Power Company	Electric Utilities	1,611.31
QuickBooks	February Subscription	367.00
RTC	February Phone Bill	412.00
Steins	Foor stripping, waxing, and bathroom supplies	507.88
Sundre Sand & Gravel Inc.	Salt, and Sand	1,611.31
US Postal Service	1 Roll Regular Postage Stamps	73.00
	<b>Totals</b>	<b>24,029.06</b>
Carousel Checks	Business Checks-paid for in January-debit Card-Approved last meeting	185.65
Target	Auto Shut off coffee pot-approved last meeting	21.49
Office Max	1 box of paper, paper shredding machine, 1 box of envelopes, address labels-approved last meeting	221.95
	<b>Totals</b>	<b>429.09</b>

A transfer in the amount of \$2000 is needed for the interest and administration fees for the Water Tower Bond. Swanson motioned to transfer the money from the General Ledger Checking Account to the Water Tower Bond Checking Account. Fritel second. Vote all aye. m/c/a.

Delinquent utility accounts were discussed. Council directed the auditor to send pink slips and/or shut off notices as needed.

Westman motioned for meeting to adjourn. Fritel second. Vote all aye. m/c/a. Meeting adjourned.

Next council meeting to be held on March 03, 2025, at 7:00 pm.

Aaron Zabka-Mayor

Anita Porter-Auditor