

The Max City Council met Thursday, March 02, at 7:00 pm. Mayor A. Zabka, Council Members, S. Adams, C. Swanson, and S. Fritel were present. N. Schneider absent. Visitors in attendance were Cassi Lord of AFLAC, and Michele Peterson-Lies.

Meeting called to order.

S. Adams moved to approve and dispense with reading minutes from February; C. Swanson second. Vote all aye. m/c/a

Michele Peterson-Lies addressed council about the possibility of opening the Red-Light Bar earlier on Sundays. Due to recent changes in North Dakota State law, and the many amendments to the current ordinance, it is council consensus that the Alcohol Ordinance should be redone. Council directed the auditor to work with the city attorney on the process.

Revision to original Building Permit #2022-2 for the kitchen area of the Red-Light Bar was submitted. No structure changes are required. S. Adams motioned to approve revisions. S. Fritel second. Vote all aye. m/c/a.

Maintenance discussed that there are issues with the Black Service truck having trouble staying started. Council discussed looking into auto media sites, private sellers, and dealerships to compare prices for possible future purchase of a replacement. Also, council and maintenance have looked into city water meter issues and the problem has been corrected. Maintenance expressed the need to look ahead and plan now for a summer part time employee. C. Swanson motioned to place an ad in the paper for part time summer help. S. Adams second. Vote all aye. m/c/a.

Court report was presented and the financials are in positive standing.

2nd reading of the Dangerous and Abandoned Buildings Ordinance No. 302 commenced. S. Adams motioned to approve the 2nd reading. C. Swanson second. Vote all aye. m/c/a.

Council member N. Schneider submitted a letter to resign from Council earlier in the day. S. Fritel motioned to accept Schneider's resignation from council. S. Adams second. Vote all aye. m/c/a. Discussed was the need for an additional signer as well as someone to replace N. Schneider on all city bank accounts. S. Adams motioned to remove N. Schneider from all city bank accounts, and to appoint C. Swanson and S. Fritel as signers on all bank accounts on behalf of the city. S. Swanson second. Vote all aye. m/c/a. A special meeting to appoint a council member will be held on March 21, 2023 at 7:00 pm.

Discussion held on the need to restructure the investment accounts to prepare for future repair of city infrastructure that includes both the sewer and the water system as follows: Bremer Bank Money Market Account to be designated as General Fund/Deficiency, 2 Bremer Bank CD's to be combined and designated to Sewer, one TCB CD designated to Water, and TCB Money Market Account designated to Sewer. C. Swanson motioned to restructure investment accounts. S. Adams second. Vote all aye. m/c/a.

Guidelines for the Max Civic Center were discussed. It is agreed that "Free Use" consist of the following categories: Club monthly meetings (with the exception that private paid events will have priority), City types of Board and Committee meetings, Charitable Events, Community Inclusive Events, School Activities, and Civic Activities. All entrance to the City Hall Building needs to be arranged through the Auditor's Office for signed agreements, and key assignments, ALL Free Use events need to be planned in

advance and brought to council for approval. S. Swanson motions to accept these guidelines. S. Adams second. Vote all aye. m/c/a.

Max Public school requests use of the Civic Center Hall for High School ACT testing on Tuesday, March 7th from 8:00 am to 1:30pm. C. Swanson Motions for Max High School to use the Civic Center their ACT Testing. S. Adams second. Vote all aye. m/c/a

Requests have been made by residents to use the Civic Center during the winter months for walking. C. Swanson motions to approve during the months of October 1st through April 31st. S. Adams second. Vote all aye. m/c/a. The hall can be open from noon to 4:00 pm, Monday through Friday, unless there are scheduled events taking place. It is required that people bring clean shoes to change into.

Auditor submitted to council a letter outlining the water billing changes, and collection process to city utility customers to send to the community. S. Fritel motioned to approve sending the letter. C. Swanson

BILLS SUBMITTED TO BE PAID IN MAR-2023

ENTITY	DESCRIPTION	AMOUNT
Ackerman Estvold	Study and Reports-Sewer Jetting and Televising-ARPA Funds	3,300.00
Aramark	Rugs and Supplies-IN #'S 2550132331, 2550126138	284.10
Circle Sanitation	Garbage Service	4,151.90
EFTPS	Payroll 941 Liabilities-Online	1,649.34
Ferguson Water Works	Parts for Meter Installation (Waiting for Invoice)	11.50
First District Health	Water Testing	30.00
GovCard	Payment Portal for City Utility Billing-ACH Payment	199.00
Max Farm Services	Fuel Costs	637.49
McLean County Sheriffs Dept.	Public Safety	2,685.52
MDU	City Natural Gas Utility	922.38
Microsoft Office Cloud	Monthly fee-Auto paid from Debit Card	1.99
Municipal Judge	FEB 2023 Judges Pay	178.00
NorDak North Publications	Publishing	157.80
NPRW	Purchased Water	4,568.55
Office Max	Printer paper and Poster Board for Hall Use/Debit Card Purchase	86.51
Ottertail Power Company	City Electric Utility	1,494.37
Reservation Telephone Company	Phone and Internet Utilities	
Swanston Equipment	Tail Light Cover, Oil, & Filter-skid steer INP56885. 57073	104.06
Semchenko Electric, Inc.	Lighting Electrical Repair-Civic Center Hall-IN #5683	258.06
US Postal Service	Post Card Stamps- 2 rolls of stamps	98.00
	Total	\$17,518.57

second. Vote all aye. m/c/a. S. Adams motioned to approve the new collection process. C. Swanson second. Vote all aye. m/c/a

S. Fritel motioned to pay bills. S. Adams second. m/c/a.

Financial reports for the month of February were reviewed. S. Adams motioned to approve the financial reports. C. Swanson second. Vote all aye. m/c/a.

S. Adams motioned for meeting to adjourn. C. Swanson second. Vote all aye. m/c/a Meeting adjourned
Next council meeting is scheduled for April 5, 2023 at 7:00 pm.

Budget Committee meet in Auditors office on March 30, 2023 at 6:00 PM.

Mayor, Aaron Zabka

Auditor, Anita Porter