

CITY OF MAX COUNCIL MEETING

The City of Max met Monday, November 07, 2022 at 7:00 pm. Mayor Zabka and council member S. Schneider, S. Adams, C. Swanson, and S. Fritel were present. Visitors: Ray Iverson.

Mayor Zabka called the meeting to order.

S. Adams moved to approve and dispense with reading minutes from previous meeting. N. Schneider second. Voting all aye. m/c/a.

Ray Iverson informed council that the food bank changes were effective. He asked on behalf of the Community Club if the city was willing to provide this year’s Christmas Tree for the Tree Lighting Ceremony on November 27, 2022. N. Schneider moved to approve purchasing the Christmas Tree up to \$300. S. Adams second. Voting all aye. m/c/a. Iverson reminded the city that the shop sink is plugged. C. Swanson moved to find someone to snake out the drain. S. Fritel second. Voting all aye. m/c/a.

An application for Wayne and Tenley Johnson to build a garden shed at Prairie View lots 10, 11, 12 Block 24 was reviewed. N. Schneider moved to approve building permit no. 2022-6. C. Swanson second. All voting aye. m/c/a.

City Engineer N. Amick updated council that NPWR would like direct access to SCADA, and requested a proposal for DEQ to do the cities Lead Survey, Amick reminded the city about the upcoming SRF Grant. C. Swanson moved for Amick to go forwarding in submitting the grant on behalf of the city. S. Adams second. Voting all aye. m/c/a.

D. Krebsbach presented the court report. Finances are in the positive and is estimated to continue in the coming months. Traffic and Fine ordinances tabled.

Maintenance discussed with council that the pavement patch in front City Hall would be postponed until Spring. Council was informed that North Dakota Rural Water Association would be here Wed. to start the Water Meter Audit. Also discussed was the need for new skid steer tires before the start of winter snow season. N. Schneider moved to approve the purchase of new skid steer tires. S. Fritel second. Voting all aye. m/c/a.

Council held discussion regarding the city attorney’s recommendations for a new sales tax ordinance. S. Fritel moved to set the 1st reading of new sales tax ordinance for next meeting. N. Schneider seconds. Voting all aye. m/c/a.

Presented financial reports. C. Swanson moved to accept and approve financial reports. S. Fritel second. Voting all aye. m/c/a.

BILLS TO PAY-NOV 2022

ENTITY	DESCRIPTION	AMOUNT
Aramark	Rugs and Supplies, Inv #'s 2550069517, 2550075543	262.28
Beal Law Office PLLC	Document review, Phone calls, and emails (Sales Tax)	420.00
Butler Machinery Company	Annual Equipment Payment	16,778.00
Circle Sanitation	Garbage Service	4,215.00
EFTPS	Payroll Liabilities	2,505.28
Farmers Union Oil	Snowplow Tire	905.61

Ferguson	Water Meters, Inv #'s 0445916, 0134503-1	1,209.08
First District Health	Water Testing	25.00
Max Farm Services	Fuel Costs	
McLean County Sherrif's Dept.	Law Enforcement	3,533.51
MDU	City Natural Gas Utility	192.08
NorDak North Publications	Publishing	491.70
NPRW	Purchased Water	4,635.00
One Call	Locates	3.90
Ottertail Power Company	City Electric Utility	1,175.75
Reservation Telephone Company	Phone and Internet Utilities	420.89
Rolling Hills Lumber	Floor Scraper and tape	20.55
Steins	Floor Wax and Supplies	876.07
US Postal Service	2 Rolls of postage stamps	120.00
QuickBooks	Monthly Payroll Fee-Paid by Debit Card Saved to Acct.	21.20
	Total	\$37,810.90

S. Adams moved to pay the city bills. S. Fritel second. Voting all aye. m/c/a.

Discussion held about certain banking matters, TCB increased the money market minimum balances to avoid bank fees from \$500 to \$1000. C. Swanson moved to transfer \$500 from the general ledger account, to the Street Improvement Fund account to meet the requirements. N. Schneider second. Voting all aye. m/c/a. Another matter is that the city still has 2 money market accounts and 2 CD's held with Bremer Bank. Council agreed that the city should move those accounts local. N. Schneider moved to close Bremer Accounts and move them to TCB. S. Adams second. Voting all aye. m/c/a.

Discussion held on the need to change billing and accounting software. Price comparison was presented for Black Mountain Software vs. what the city is using now. It is agreed that Black Mountain would be more efficient. S. Adams moved to accept purchasing the Black Mountain Software. N. Schneider second. Voting all aye. m/c/a.

Discussion held about BRIC and FMA grants that are open from Emergency Management. Deadline to apply is December 09. S. Adams moved to apply for the grants. S. Fritel second. Voting all aye. m/c/a.

N, Schneider moved to approve purchase of office supplies. S. Adams second. Voting all aye. m/c/a.

Council directed auditor to send delinquent water and garbage account letters.

N. Schneider moved for meeting to adjourn. C. Swanson second. Voting all aye. m/c/a.

Next council meeting will be held on Tuesday, December 06, at 7:00 pm.