

July 2<sup>nd</sup>, 2018 Max City Council Meeting

Present: Nathan Schneider council member, Roger Westman-council member, Robert Boedicker-Mayor, Nancy Gullickson-council member, Randy Swanson council member

Visitors: Gary Narum-President of Max Rodeo, Richard Gullickson, Nathan Amick Civil Engineer from Akerman-Estvold, Ray Iverson, Kari Boedicker, Jason Smith-City of Max Maintenance, Kathy Huettl

Meeting called to order

Randy Swanson moved to approve and dispense with reading minutes from previous meeting; Nathan second, all voting aye, MC.

Nathan Amick from Akerman and Estvold discussed North Prairie Rural Water contract with the city and Amick will be doing further research. Amick discussed working on the IPS address at the water tower with the city. Council discussed with Amick the quote he received from Schumacher Construction for sidewalks, and curb and gutter. Council would like to see a couple more quotes from other contractors.

Kathy Huettl requested to have a street dance and block a portion of main street for this event on July 7th. Council approved this request.

Gary Narum discussed with the council the Max Rodeo that will be on August 3<sup>rd</sup> and 4<sup>th</sup> and any concerns the city had. Council discussed horses and people being on lawns.

Huettl of P&Z gave Council 2 building permit applications. They recommended building permits motions are as follows: Schneider motion to approve permit 2018-10 for Julie Hoehl for leveling driveway, fixing siding, new porch, and roofing repairs, and Gullickson 2<sup>nd</sup>, all aye, MC. 2018-11 for Heather Lee for putting up a dog fence; Schneider motion to approve, Gullickson 2<sup>nd</sup>, all aye, MC.

Huettl had discussion with the council on Zoning ordinances revisions

1)change for ordinance 6.0506

a. C-Commercial Districts under permitted uses be renamed as:

- i. li) Drugs renamed to Licensed Pharmacy
- ii. e) family hotels and motels renamed to Temporary housing

Swanson motion to approve changes to ordinance 6.0506, Gullickson 2<sup>nd</sup>, all aye, MC.

1) P&Z recommend the following revisions for Ordinance 6.0801

a. For #2 duties be revised to state:

- i. For Planning Zoning Commission reworded to state
  - 1. i) reviews and recommends all building permits and certificate of compliance
- ii. For City Council, add the first duty to state:
  - 1. Receives and acts upon, with motions, to all building, demolition, conditional use permits

Swanson motion to approve revisions to ordinance 6.0801, Gullickson 2<sup>nd</sup>, all aye, MC.

1) P&Z to revise ordinance 6.0802 for 5-b regarding building permit process be revised as follows:

- a. Remove the wording "issues the building permit"
- b. Add "presents all permits to the Planning & Zoning Commission for review. Planning & Zoning makes the recommendation(s) at the next City Council meetings.
- c. Add "Upon City Council approval, building permits are issued by the zoning administrator within seven (7) days.

Gullickson motion to approve revisions to ordinance 6.0802, Schneider 2<sup>nd</sup>, all aye, MC.

Huettl discussed with the council on Salvaging and wrecking operations. Council would like a description on Salvage and Wrecking yard.

Huettl discussed with council on “community garages”

Recommendations from the P&Z committee are:

- 1) Recommendation regarding industrial districts condition use be added to all districts be tabled until further directive from the council as it is previously approved and stated in section 6.0507 that they are not allowed within the residential city limits.
- 2) P&Z to recommend that the definition regarding Community garages be added to the definition section to state:
  - a. Community garages/storage units: a group of private garages located jointly on any lot(s) or premises of two or more adjacent premises and having no shop or service in connection therewith, providing the storage spaces includes at least two hundred and fifty (250) square feet for each motor vehicle.
- 3) P&Z that we rescind the previous recommendation regarding community garages stipulation.
- 4) P&Z to recommend: Delete community garage item from R-3 permitted uses. Add to permitted uses in Commercial (c) and Industrial (I) sections only.

Westman motion to approve and **Add** Community Garage permitted use in Commercial and Industrial sections only, but not to **DELETE** community garage item from R-3 permitted uses. Schneider 2<sup>nd</sup>, all aye, MC.

Discussion was held on Building Permit clarification requirements, and abandonment of buildings.

Discussion was held regarding conditional use permit nonrenewal. There is implication if the fee is not paid. Suggestion was to send a 60-day notification and look at 2% percentage of fine until paid or after 60days of nonpayment, the permit would be revoked. Swanson motion to approve, Gullickson 2<sup>nd</sup>, all aye, MC.

Council appointed Cindy Capp and DeeOn Mack to the Library Board, Swanson motion to approve, Roger 2<sup>nd</sup>, all aye, MC.

Discussion on Garbage/Water rates-Rate Study –Ward from Rural Water completing

Discussion on McLean County Sheriff’s Department contract for 2019 tabled.

Discussion on Over 55 Club deed.

Discussion on NPRW contract and it was tabled to gather more data.

A motion was made by Nathan Schneider to approve bills, Randy Swanson 2<sup>nd</sup>, all aye, MC.

ND. Office of State Treasurer	Taxes	\$70.00
ND. League of Cities	Professional Fees	\$530.00
BHG	Advertisement and Promotion	\$81.00
McLean County Treasurer	Assessor Fees 2018	\$1848.00
Ottertail Power Company	Utilities	\$1298.38
Menards	Repairs-Maintenance	\$358.99
Circle Sanitation	Garbage Expense	\$3758.50
Ameripride Services	Maintenance	\$126.32
Lindell Law Office	Attorney Fees	\$75.00
McLean County Auditor	Election Costs	\$117.00
McLean County Recorder	Professional fees	\$20.00

Discussion on tarring streets, mosquito spraying, and city pickup repairs.

A motion was made by Swanson to approve Court Report and Delinquent Water Accounts, Gullickson 2<sup>nd</sup>, all aye, MC.

Auditor requested to get subscription to Grant Finder through the League of Cities, Nancy motion to approve subscription to Grant Finder, Westman 2<sup>nd</sup>, all aye, MC.

Council Concerns/Open discussion was on Library Internet, Auditors-Eide Bailly, Recycling, curbstop on Huettl property, speed limit signs. The next regular council meeting will be on onday August 6<sup>th</sup>, 2018. Swanson moved to adjourn meeting, Westman 2<sup>nd</sup>, meeting adjourned.

Christie Dudley-Auditor

Robert Boedicker-Mayor